

**ANDREWS SPOUSES' CLUB  
JOINT BASE ANDREWS, MARYLAND**

**2023-2024 SCHOLARSHIP APPLICATION FOR  
HIGH SCHOOL SENIORS, CONTINUING EDUCATION STUDENTS, AND SPOUSES  
OPEN TO DEPENDENTS OF ALL RANKS, ALL BRANCHES OF SERVICE, NATIONAL  
GUARD, RESERVES, AND DOD CIVILIANS**

**Completed applications must be postmarked by 1 May 2023**

**General Information/Criteria:**

- The Scholarship Committee is comprised of members representing the Andrews Spouses' Club (ASC). The scholarships are funded by proceeds generated through philanthropic activities and by the ASC Thrift Shop, a 501(c)3 non-profit organization.
- The applicant is responsible for gathering and submitting all necessary information and fully completing and signing all official documents. Applications are evaluated on the information supplied. Answer all questions completely. Give specific dates when required. All submitted material becomes the property of the ASC and will not be returned.
- Incomplete or late applications will not be considered.
- The Scholarship Committee reviews and determines applicant eligibility criteria.
- The Scholarship Committee determines selection criteria. Criteria may include all or some of the following:
  - academic achievement
  - essay
  - leadership
  - honors
  - athletics
  - community service
  - work experience, and
  - external recommendations.
  - \*Financial need is not taken into consideration\*
- The Scholarship Committee determines the number of scholarships to be awarded and the monetary value of each scholarship based on available funds and the analysis of scores. The minimum scholarship awarded is \$1,500.
- The Scholarship Committee members and their dependents are NOT eligible to apply for these scholarships.
- The Scholarship Committee will select an independent panel of judges NOT affiliated with the ASC to judge the essay. Judges and their dependents are NOT eligible to apply for the scholarship.
- Awards are granted without regard to race, color, religion, sex (including pregnancy and parental status), national origin, gender identity/expression, sexual orientation, ethnicity, age, marital status, physical or mental disability, protected veteran status, or any other characteristic protected by law.

- Applicants will be notified in writing of the results by email.
- Direct all inquiries via email to the Scholarship Co Chairman at: [diane.miceli@comcast.net](mailto:diane.miceli@comcast.net) and [joannmariedavis@msn.com](mailto:joannmariedavis@msn.com). ALSO please cc [ascts@comcast.net](mailto:ascts@comcast.net).

### **Categories of Awards:**

- Graduating high school seniors who plan to attend a two, or four-year accredited college or university, vocational, or technical school in the fall of 2023.
- Undergraduate students under the age of 23 who will continue to attend a two, or four-year accredited college or university, vocation, or technical school in the fall of 2023.
- Military spouses who plan to attend a two, or four-year accredited college or university, vocational or technical school in the fall of 2023 and to take a minimum of six credit hours, given that 12 hours is considered full-time.

### **Eligibility - Each applicant must meet the following requirements:**

- Eligible applicants are dependents of active duty, DoD civilian, guard and reserve personnel assigned to or living on Joint Base Andrews or the National Capital Region (including all tenant units and branches of service); dependents of retired or deceased military members; or a current ASC member in good standing.
- Applicant and sponsor must both possess valid military identification cards.
- Applicant must have a cumulative grade point average (GPA) of 3.0 or higher (GPA based on a 4.0 scale).

### **Limitations and Conditions:**

- Scholarship funds are to be used within the 2023-2024 academic year.
- Monetary amounts and the number of scholarships to be awarded will be determined by the ASC.
- Scholarship funds awarded are to be used for tuition, fees, and/or books at an accredited college, university, or technical school. Funds may not be used for housing, room, or board.
- Payments of scholarship awards will be made directly to the selected school. The recipient must provide the Scholarship Committee with the name and address of the school the recipient will attend. This information must be received by 1 July 2023, or the award will be considered unclaimed and will be rolled back into the ASC Scholarship Fund.
- The scholarship award, when combined with other scholarships, must not exceed the cost of tuition, fees, and books for the academic year. Any remaining funds must be returned to the ASC Scholarship Fund.

- Students accepting an appointment to a military service academy, a full scholarship to a college or university (to include tuition, fees, and books), or full tuition covered by G.I. Bill benefits, become ineligible to receive or retain the scholarship award.
- Scholarships from the ASC will be awarded to the same applicant no more than once over the course of the applicant's education.

### **Application Procedures:**

The applicant is responsible for gathering and submitting all necessary information and official documents. Applications are evaluated on the information supplied. Give specific dates when required. Incomplete packages will not be considered for an award. All submitted material becomes the property of the ASC and will not be returned. The application is complete and valid only when all the required pages and documents are delivered by the closing date. Application packages must be postmarked no later than 1 May 2023.

### **Part A (Pages 5-7):**

Print legibly in black ink or type, using only available spaces on this form. If additional space is required, continue on 8 1/2" x 11" white bond paper, with subheadings properly titled. Place the last 4 digits of your Social Security number in the top right-hand corner of each page.

### **Essay: (Print 4 copies if mailing package)**

Write a clear, concise one page essay, double-spaced. Place word count at the bottom of the last page and place the last four of your SSN in the top right-hand corner of each page. Do not put your name, school, or other identifying information (other than the last four of your SSN) in the essay. Judging criteria include originality, mechanics, clarity, vocabulary, organization, and overall impression of the essay. Please answer one of the following questions:

- The United States of America currently operates voluntary armed forces, but some countries have implemented compulsory service. Do you think military service should be mandatory or voluntary?
- How has your experience as a military/DoD dependent prepared you for life as a college/university student?
- Military service requires dedication and commitment from family members in addition to active-duty members. What are the biggest challenge and greatest opportunity military spouses/children face?

**Part B (Page 8):**

Request a sealed, official transcript through mid-term of the current year, December 2022, or January 2023 from your current or most recent school. Additionally, have your school complete Part B (page 6).

Include both in your completed application packet. Grade reports and any unofficial, opened academic records are not acceptable.

**Recommendation Letters:**

Include two current, sealed letters of recommendation, one of which must be written by your current school counselor/advisor guidance. If you are home schooled, use someone who teaches you an extra-curricular activity. Your second letter should be from either (a) a core subject teacher from your senior or junior year or (b) a teacher from the subject you plan on studying in college. Letters of recommendation should include examples of academic and personal achievements which serve as illustrations of your character and fitness to receive our scholarship. Please limit to one page or less.

If you are an undergraduate or military spouse, you must have two letters of recommendation from two adults who have known you for at least a year and are not family members or members of the Andrews Spouses' Club.

**Submission Option:**

After reviewing the checklist on page 8, your full and complete application packet should be sent via **CERTIFIED** mail to:

**ASC Scholarship Committee  
ASC Thrift Shop 1676 Brookley Ave  
Joint Base Andrews 20762**

All documents **MUST** have full legal name appearing on school records, or they will not be reviewed and therefore, the package will be considered incomplete.



Date of Graduation: \_\_\_\_\_

School Counselor/Advisor Guidance: \_\_\_\_\_

B. Continuing Education of Dependent Spouse: List college/university you are currently attending: \_\_\_\_\_

C. List colleges/universities/technical or vocational schools to which you have applied or plan to apply:

D. Major area of study, if decided: \_\_\_\_\_

**AWARDS, RECOGNITION & EMPLOYMENT HISTORY (Attach extra pages if necessary):**

A. Special honors, awards, recognitions (scholastic, sports, community, state or national), etc.  
received during your high school/college career:

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B. Extracurricular activities during high school/college career (i.e., sports, Scouts, volunteer work, music, dance, etc.):

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C. Leadership offices/positions held during high school/college career:

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D. Employment History (Employer's name, city/state, position, and dates of employment)

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**CURRENT LETTERS OF RECOMMENDATION:**

Names and addresses of persons providing sealed letters of recommendation and relationship to the applicant:

1. School Counselor/Advisor Guidance: (If you are home schooled, use someone who teaches you an extracurricular activity)

Name & relationship: \_\_\_\_\_

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Address	City	State	Zip Code
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2. Adult who has known you for at least a year:(NO relatives or ASC members)

Name & relationship: \_\_\_\_\_

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Address	City	State	Zip Code
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My signature below certifies that all information provided herein is true and to the best of my knowledge.

Signature of Applicant/Date: \_\_\_\_\_

Signature of Sponsor or Legal Guardian: \_\_\_\_\_  
(Proof may be requested in rare circumstances)

IF SENT BY U.S. MAIL, THIS APPLICATION MUST BE POSTMARKED BY 1 May 2023.

**NOTE!** APPLICATIONS CAN ALSO BE DROPPED OFF AT THE ANDREWS SPOUSES CLUB THRIFT SHOP DURING BUSINESS HOURS AND MUST BE RECEIVED BY 1 MAY 2023.

APPLICATIONS RECEIVED AFTER THE REQUIRED POSTMARK ARE INELIGIBLE.

APPLICATIONS MUST BE SIGNED AND INCLUDE ALL REQUIRED ELEMENTS TO BE CONSIDERED FOR ELIGIBILITY.

The ASC is a private organization. It is not a part of the Department of Defense or any of its components, and it has no governmental status.

## **PART B**

### **APPLICATION FOR ANDREWS SPOUSES' CLUB SCHOLARSHIP**

To be completed by the applicant's school/college and included as a required part of the student's scholarship application. Additionally, please provide a sealed copy of the student's official transcript through mid-term of the current year (December 2022 or January 2023.) If the applicant has been out of school for a significant period of time and cannot supply all the below information, fill out as much of this part of the application as possible and provide a brief description at the bottom of this page of why this information is no longer accessible.

Applicant's Name: \_\_\_\_\_

School/College/University: \_\_\_\_\_

Scores: SAT: Verbal: \_\_\_\_\_ Math: \_\_\_\_\_ Writing: \_\_\_\_\_

Total: \_\_\_\_\_

ACT: \_\_\_\_\_

Other: \_\_\_\_\_

Cumulative GPA through mid-term of this year/or at graduation (weighted): \_\_\_\_\_

Cumulative GPA through mid-term of this year/or at graduation (un-weighted): \_\_\_\_\_

Number of AP/Honors classes: \_\_\_\_\_

Rank in class (if available): \_\_\_\_\_

Date of Graduation: \_\_\_\_\_ Degree (s): \_\_\_\_\_

Signature of person completing form: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

\_\_\_\_\_  
Address City State Zip Code

Telephone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

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Questions can be directed to: ASC Scholarship Co-Chairman:  
[diane.miceli@comcast.net](mailto:diane.miceli@comcast.net) and [joannmariedavis@msn.com](mailto:joannmariedavis@msn.com), respective phone numbers;  
301-752-2965 and 301-642-4902.

## **CERTIFICATION LETTER**

If I accept an Andrews Spouses' Club Scholarship, I certify I will abide by the following conditions:

- I am a dependent of an active duty, guard, reserve, DoD civilian, retired or deceased military member assigned to, or living on Joint Base Andrews, or the National Capital Region.
- I am able to present a valid military dependent identification card or other proof of eligibility upon request for review by the ASC.
- Scholarship funds are to be used within the 2023-2024 academic year.
- Scholarship funds are to be applied to tuition, fees, and books at an accredited college, university, or technical school. Funds will not be used for housing, room, or board.
- The ASC scholarship, when combined with other scholarships, must not exceed the cost of tuition, fees, and books for the applicable academic year. Any remaining funds must be returned to the ASC Scholarship Committee as soon as possible.
- As a scholarship recipient, I must provide the name and address of the school where I am accepted for the 2023-2024 academic year to the scholarship committee no later than 1 July 2023. If I have not selected a school or am deferring entrance, this information must also be provided to the Scholarship Committee no later than 1 July 2023. Payment of the scholarship money will be made directly to the selected school.
- If I accept an appointment to a military service academy, utilize full G.I. Bill benefits, or receive a full scholarship to a college or university (to include tuition, fees, and books), I will be ineligible for this ASC scholarship award.
- I am a responsible citizen in good standing in the school and the community.
- It is my responsibility to notify the ASC Scholarship Committee of any change of status (e.g., change of schools, change in address, etc.). Failure to do so may result in the forfeiture of my scholarship award.
- Unclaimed funds as of 1 August 2023 revert to the ASC Scholarship Fund.
- If any of the above conditions are violated, scholarship funds must be returned to the ASC Scholarship Fund immediately.

I agree that my signature on this form will authorize the ASC Scholarship Chair to release this application, including social security number, GPA, and transcript(s) to the Scholarship Committee, as needed.

I certify that all information in this application is accurate and complete to the best of my knowledge, and the essay is entirely my own effort.

APPLICANT'S NAME (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SPONSOR'S NAME (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**COMPLETION CHECKLIST—For Your Records:**

- Application (Part A)
- 4 Copies of Essay - paper clip together (last 4 of SSN in upper right corner of all pages)
- Part B (completed by your school if applicable)
- Sealed copy of your official transcript (or PDF version of your unofficial transcript)
- 2 sealed Letters of Recommendation
- Certification Letter signed and dated by applicant and sponsor